



# User Manual for SSC Nominal Rolls Updation 2019-20

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## 1. INTRODUCTION

Department of school education portal [www.cse.ap.gov.in](http://www.cse.ap.gov.in) was developed to bring all information related to education on a single platform. It was desired to monitor all data to make education an Ennobling experience.

In this process department of school education introduced a new provision to update the details of the students by the concerned teacher through online service - Nominal Roll for AP SSC Academic examination

## 2. OBJECTIVE

To capture student details for academic year of 2019-20 at school level by the concerned teachers in SSC NR module at [www.bseap.org](http://www.bseap.org), so as to avoid mistakes in hall ticket as well as in SSC Certificates before the student attends the academic SSC exam 2019-20.

## 3. SCOPE

The scope of this document is to explain the process flow for updating the student details (personal) with updated photo and signature of the students

## 4. ABBREVIATIONS

DyEO	Deputy Education officer
DEO	District Education officer

Table 1 : List of Abbreviations



## 5. Confirmation Sanction sections and recognition orders

For first section, student count will be 60 and for next sections, the enrolment should be 40 students. Based on student count in concerned school the headmaster should take permission for additional section if required.

### HM/School login:-

- Browse to URL <http://www.bseap.org> .After browse above link Click SSC Students Nominal Roll March 2020 Regular link. When the screen is open below page will appear

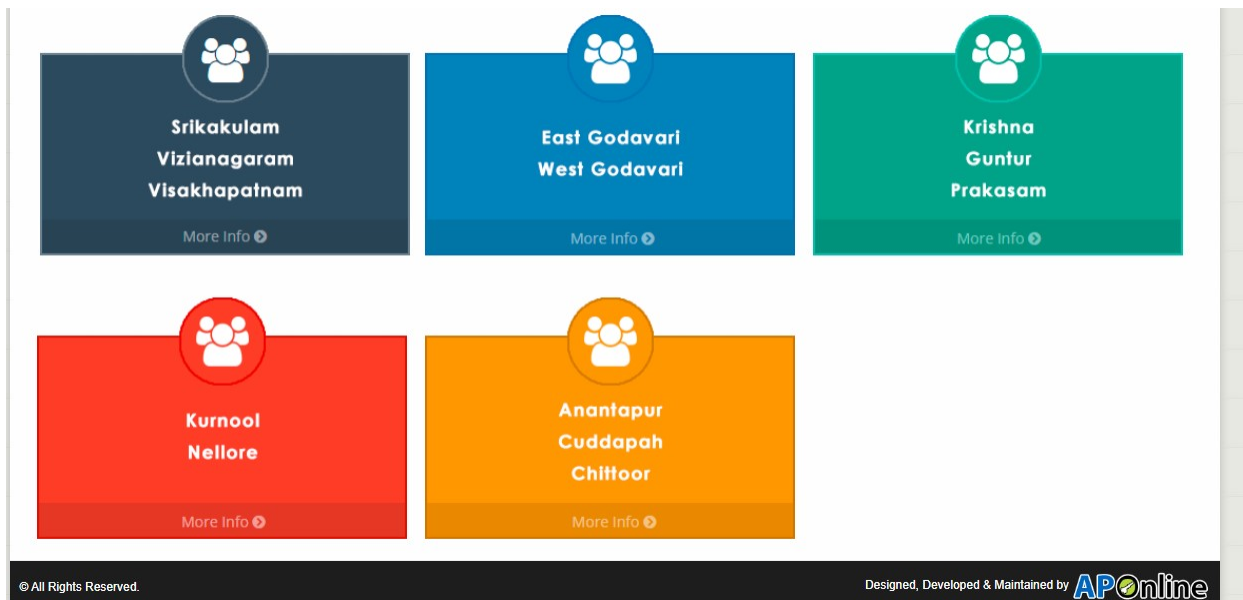


Figure 1: Home Screen



- Based on district, click on the relevant box and it will be redirected to login page. Login with valid credentials (Username and Password). Enter captcha click submit to login as shown in the below Figure



Figure 2: Login Screen

- After login select confirmation of sanction of sections and recognition orders as shown in the below Screen.

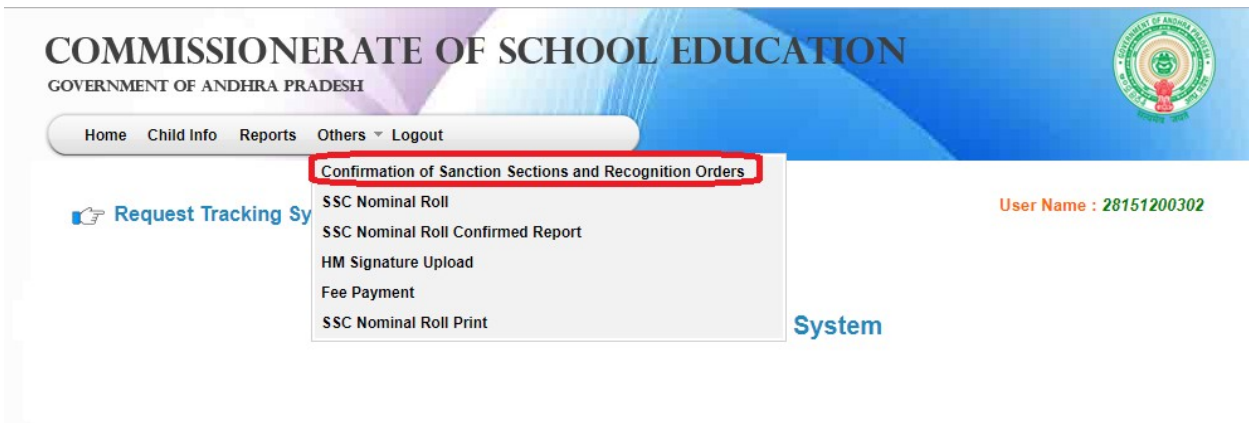


Figure 3 : Service Selection





- After selection below screen displays as shown in the below Screen.

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**CONFIRMATION OF SANCTIONS SECTIONS AND RECOGNITION ORDERS**

District Name	WEST GODAVARI	Mandal Name	KAMAVARAPUKOTA	Village Name	KAMAVARAPUKOTA
School Name	28151101122 - ST MARYS HIGH SCHOOL (EM)				

School UDISE Code	28151101122	School SSC CODE	10328	School Name	ST MARYS HIGH SCHOOL (EM)	School Category	High School	Mediums	1
-------------------	-------------	-----------------	-------	-------------	---------------------------	-----------------	-------------	---------	---

Name of Mediums	No of Sections	Enrollment as Per StudentInfo	No of students Again Sanctioned Sections
English	<input type="text"/>	31	<input type="text"/>

Sections Recognition Details Add Row

Medium	Recognition order (Proceedings) Number	Date of issue of recognition order(MM/DD/YYYY)	Valid From (MM/DD/YYYY)	Valid To (MM/DD/YYYY)	Upload Proceedings copy	Action
---Select---	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Choose File No ...sen	Delete

Save Freeze

Figure 4 : Details page

- Enter required No of sections (based on required sections system itself calculate student count and displays in No of students again sanctioned students column) and enter Sections Recognition details and click on Freeze button as shown in the below Screen.

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**CONFIRMATION OF SANCTIONS SECTIONS AND RECOGNITION ORDERS**

District Name	WEST GODAVARI	Mandal Name	KAMAVARAPUKOTA	Village Name	KAMAVARAPUKOTA
School Name	28151101122 - ST MARYS HIGH SCHOOL (EM)				

School UDISE Code	28151101122	School SSC CODE	10328	School Name	ST MARYS HIGH SCHOOL (EM)	School Category	High School	Mediums	1
-------------------	-------------	-----------------	-------	-------------	---------------------------	-----------------	-------------	---------	---

Name of Mediums	No of Sections	Enrollment as Per StudentInfo	No of students Again Sanctioned Sections
English	<input type="text" value="2"/>	31	<input type="text" value="100"/>

Sections Recognition Details Add Row

Medium	Recognition order (Proceedings) Number	Date of issue of recognition order(MM/DD/YYYY)	Valid From (MM/DD/YYYY)	Valid To (MM/DD/YYYY)	Upload Proceedings copy	Action
English	445445	11/14/2019	11/08/2019	11/30/2019	Choose File Pro...pdf	Delete

Save Freeze

Figure 5 : Section and Recognition details





- After click on Freeze button below message displays as shown in the below Screen.

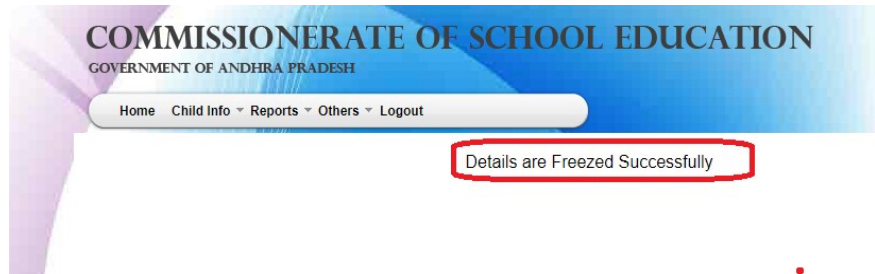


Figure 6: Submission message

## DGE login

- After login select confirmation of sanction of sections and recognition orders as shown in the below Screen.

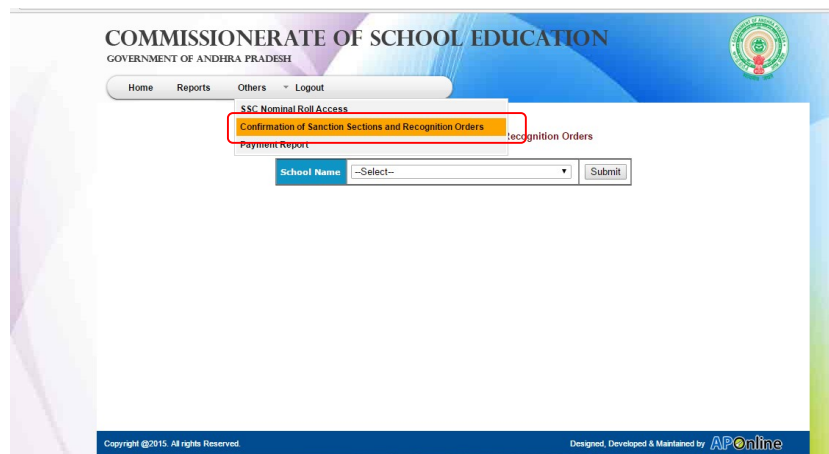


Figure 7 : Service selection

- Select School Name and submit as shown in the below Screen.

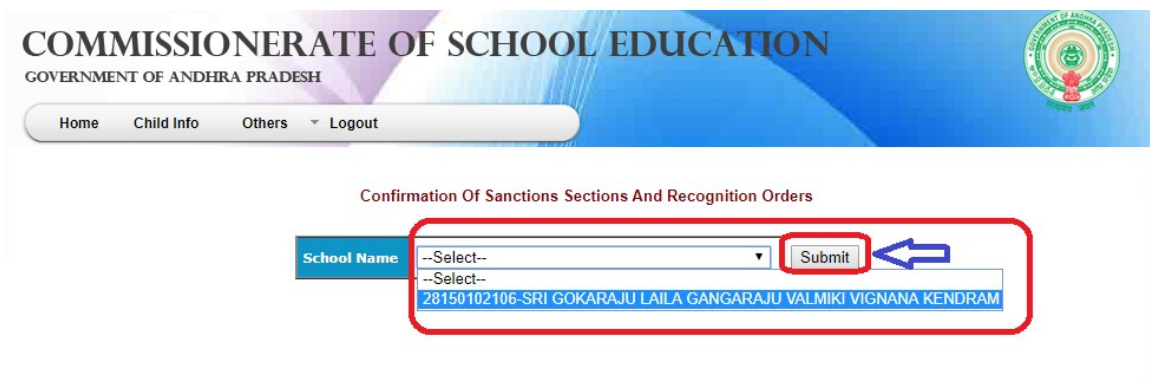


Figure 8 : School Name submission



- After clicking submit, below screen displays verify all details including uploaded proceeding and click on confirmation as shown in the below Screen.

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Confirmation Of Sanctions Sections And Recognition Orders

School Name: 28150102106-SRI GOKARAJU LAILA GANGA [Submit]

School UDISE Code	School SSC CODE	School Name	School Category	High School	Mediums
28150102106	10354	SRI GOKARAJU LAILA GANGARAJU VALMIKI VIGNANA KENDRAM	High School		1

Name of Mediums	No of Sections	Enrollment as Per Student Info	No of students Again Sanctioned Sections
Telugu	2	15	100

Sections Recognition Details

Medium	Recognition order (Proceedings) Number	Data of issue of recognition order	Valid from	Valid Upto	Upload Proceedings copy
Telugu	ewee	11/12/2019	11/05/2019	11/06/2019	2017SE_MS29.PDF
Telugu	456456	11/05/2019	11/07/2019	11/22/2019	cbthalticket (1).pdf

[Confirm] ←

Figure 9 : Confirmation

- After Confirmation message is displayed as shown in the below Screen.

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Confirmed Successfully

Figure 10 : Success message



## 6. SSC Nominal Roll

### HM/School login

- Browse to URL <http://www.bseap.org> .After browse above link Click SSC Students Nominal Roll March 2020 Regular link.

The below shown screen is displays. Login with valid credentials (Username and Password). Enter captcha click submit to login as shown in the below Fig - 1



Figure 11 : Login Screen

- Select SSC Nominal Roll as shown in the below screen.

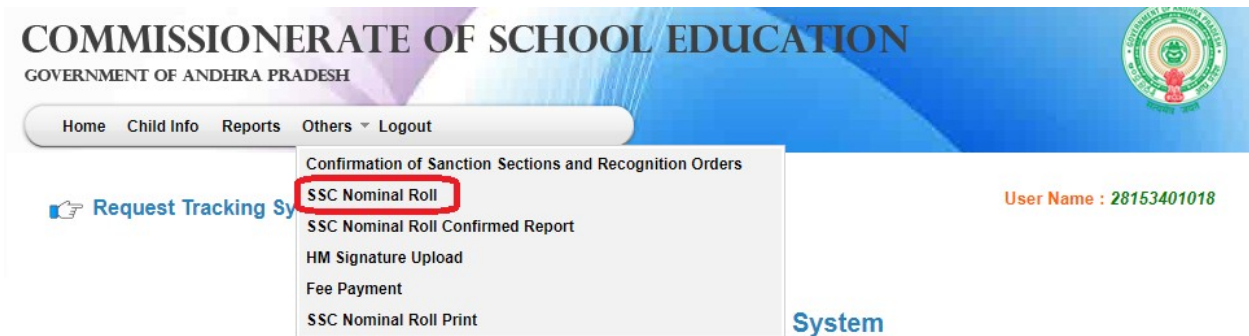


Figure 12 : SSC NR Link





➤ Below screen will be displayed click on Get details as shown in the below screen.

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**S.S.C NOMINAL ROLL FORM 2019-2020**

SSC SCHOOL CODE	09040	SCHOOL NAME	ZPHS (BOYS) AKIVIDU	CLASS	10
MANAGEMENT	MPP_ZPP SCHOOLS	CATEGORY	High School	AREA	Rural
DISTRICTNAME	WEST GODAVARI	MANDALNAME	AKIVEEDU	VILLAGE NAME	AKIVEEDU
SCHOOL UDISE CODE	28153401018	SECTION CODE			

**Get Students**

For Student details which are being edited now in SSC NR Confirmation Service, Click on Confirm button to confirm Student Details after Edit.  
Student Details which have been edited previously in SSC NR Confirmation Service, but not confirmed must Click on Confirm button to Confirm.

Payment of fee is enabled after confirmation of the candidates by H.M/ for confirmed candidates only by H.M.  
No edit option is available under Dy.E.O and D.E.O logins after confirmation of the candidates by the HM.  
Candidates shall complete 14 years of age as on 31-08-2019 in other words, they must have been born on or before 31-08-2005.  
Up to 1 ½ year D.E.O is competent to condone the age in respect of respect of the candidates of Private management schools and from 1 ½ year to 2 years DGE is competent to condone the age for students of all management schools

Figure 13 : Get Details

➤ Click on Get details below screen displays as shown in Screen.

Please Select checkbox to Confirm as Vocational Student

Show 13 entries Search:

S.NO	Student Id	Student Name	Father Name	Mother Name	Guardian Name	Gender	Disability	Date	Month	Year	First Language	Second Language
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1	1505001655	THAMARAPALLI VASAVI	THAMARAPALLI RAMBABU	THAMARAPALLI DURGA		Female	NA	04	05	2005	Telugu	Hindi
2	1505001655	THAMARAPALLI VASAVI	THAMARAPALLI RAMBABU	THAMARAPALLI DURGA		Female	NA	04	05	2005	Telugu	Hindi
3	1505001747	SAVATAPALLI LAKSHMI DURGA	SAVATAPALLI ARJUNA	SAVATAPALLI SRIDEVI		Female	NA	29	09	2005	Telugu	Hindi
4	1505001908	SHAIK HAJA MOHIDDIN	SHAIK BAJI	SHAIK SHENAZ		Male	NA	27	06	2002	Urdu	Telugu
5	1505001913	MANCHEM YESU RAJU	MANCHEM SURI BABU	MANCHEM PADMA		Male	NA	22	05	2004	Telugu	Hindi
6	1505001973	MUDEDE SIRISHA	MUDEDE RAMBABU	MUDEDE RAMANA		Female	NA	07	07	2002	Telugu	Hindi
7	1505002045	KATTA AKSHARA	KATTA SATYANARAYANA	KATTA KANAKADURGA		Female	NA	15	03	2005	Telugu	Hindi
8	1505002111	PATNALA REKHA DEVI	PATNALA SRINIVAS	PATNALA JAMUNA		Female	NA	18	09	2004	Telugu	Hindi

Figure 14 : Student Info screen



➤ Click on Edit Button to edit the details if required as shown in below Screen.

Aadhar Id	SSC School Code	Caste	Sub-Caste	Religion	Mobile No	Identification Mark1	Identification Mark2	Vocational	View Images	Action	Print	Final Confirmation
(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)	(28)	(29)	(30)	(31)	(32)
xxxxxx2609	-	OC	-	Hindu	9948746191	A MOLE ON THE RIGHT UPPER ARM	A MOLE ON THE CALLOR BONE	-	ViewImages	<b>Edit</b>	Print	Confirm
xxxxxx2609	-	OC	-	Hindu	9948746191	A MOLE ON THE RIGHT UPPER ARM	A MOLE ON THE CALLOR BONE	-	ViewImages	Edit	Print	Confirm
xxxxxx7067	-	OC	-	Hindu	9542313477	A MOLE ON THE LEFT SIDE OF THE NECK	A MOLE ON THE RIGHT SIDE OF THE FOREHEAD	-	ViewImages	Edit	Print	Confirm
xxxxxx4214	-	BC	BC-B	Muslim	7997070605	A MOLE ON THE RIGHT RING FINGER	A MOLE ON THE RIGHT MIDDLE ARM	-	ViewImages	Edit	Print	Confirm

Figure 15 : Edit details

➤ Click on **Edit** below screen will be displayed as shown

**Edit 1505002841 Profile**

Guardian Name Should Enter In Respect Of Orphans Only

Student Name Appears in Certificate:

Student Personal Details					
Surname	<input type="text" value="NADIPURI"/>	Student Name	<input type="text" value="SRINU"/>	Father Surname	<input type="text"/>
Father Name	<input type="text" value="NADIPURI RAMI NAIDU"/>	Mother Surname	<input type="text"/>	Mother Name	<input type="text" value="NADIPURI PADMA"/>
Guardian Surname	<input type="text"/>	Guardian Name	<input type="text"/>	Student Id	<input type="text" value="1505002841"/>
Gender	<input type="text" value="Male"/>	Religion	<input type="text" value="Hindu"/>	Caste	<input type="text" value="BC"/>
Sub Caste	<input type="text" value="BC-D"/>	Disability	<input type="text" value="--NA--"/>	Date of Birth	<input type="text" value="23/03/2004"/>
Aadhar Id	<input type="text" value="957987432436"/>	Mobile No	<input type="text" value="9032278220"/>	Identification Mark1	<input type="text" value="A MOLE ON THE RIGHT LITTLE FINGER"/>
Identification Mark2	<input type="text" value="A MOLE ON THE THROAT"/>	Photo&Sign	<input type="text" value="CLICK HERE TO UPLOAD"/>	Medium*	<input type="text" value="19 - English"/>
Is fee exempted ?	<input type="text" value="--Select--"/>				

Student Academic Details					
First Language	<input type="text" value="TELUGU"/>	Paper1	<input type="text" value="01T"/>	Paper2	<input type="text" value="02T"/>
Second Language	<input type="text" value="HINDI"/>	Paper1	<input type="text" value="09H"/>	Paper2	<input type="text" value="----"/>
Third Language	<input type="text" value="English"/>	Paper1	<input type="text" value="13E"/>	Paper2	<input type="text" value="14E"/>
Mathematics	<input type="text" value="Mathematics"/>	Paper1	<input type="text" value="15"/>	Paper2	<input type="text" value="16"/>
General Science	<input type="text" value="Science"/>	Paper1	<input type="text" value="19"/>	Paper2	<input type="text" value="20"/>
Social Studies	<input type="text" value="Social Studies"/>	Paper1	<input type="text" value="21"/>	Paper2	<input type="text" value="22"/>
Vocational Subject	<input type="text" value="--Select--"/>	Theory Paper	<input type="text" value="--Select--"/>	Practical Paper	<input type="text" value="--Select--"/>
Vocational Medium	<input type="text" value="--Select--"/>				

Figure 16: Student Details page



- Enter Guardian Surname and Guardian Name in respect of Orphan only as shown in the screen below.

Guardian Name Should Enter In Respect Of Orphans Only

Student Name Appears in Certificate: NADIPURI SRINU

Student Personal Details					
Surname	NADIPURI	Student Name	SRINU	Father Surname	
Father Name	NADIPURI RAMI NAIDU	Mother Surname		Mother Name	NADIPURI PADMA
Guardian Surname		Guardian Name		Student Id	1505002841
Gender	Male	Religion	Hindu	Caste	BC
Sub Caste	BC-D	Disability	--NA--	Date of Birth	23/03/2004
Aadhar Id	957987432436	Mobile No	9032278220	Identification Mark1	A MOLE ON THE RIGHT LITTLE FINGER
Identification Mark2	A MOLE ON THE THROAT	Photo&Sign	CLICK HERE TO UPLOAD	Medium*	19 - English
Is fee exempted ?	--Select--				

Figure 17: Guardian details

- For underage children upload under age file click on to Upload Under age file as shown in the screen below.

**Note: -**

1. 14+ years as on 31st August of the academic year (If Student Age is less than or equal to 14 Years (as on Aug-31-2019) Need to upload Age Condonation orders.)
2. Up to 1½ years by the D.E.O. 1½ to 2 years by the D.G.E.

Student Personal Details					
Surname	KANCHEM	Student Name	RAJASEKHAR	Father Surname	KANCHEM
Father Name	AMARNATH	Mother Surname	KANCHEM	Mother Name	SANTHI
Guardian Surname		Guardian Name		Student Id	1513004008
Gender	Male	Religion	Hindu	Caste	BC
Sub Caste	BC-A	Disability	--NA--	Date of Birth	07/07/2005
Aadhar Id		Mobile No		Identification Mark1	A MOLE ON THE RIGHT FOOT
Identification Mark2	A MOLE ON THE LEFT SIDE OF THE CHEST	Photo&Sign	CLICK HERE TO UPLOAD	Medium*	19 - English
Upload Under Age File	CLICK HERE TO UPLOAD UNDER AGE FILE				

Figure 18: Age Certificate Upload

- Clicks on to Upload Under age file below screen displays choose file and upload as shown in the screen below.

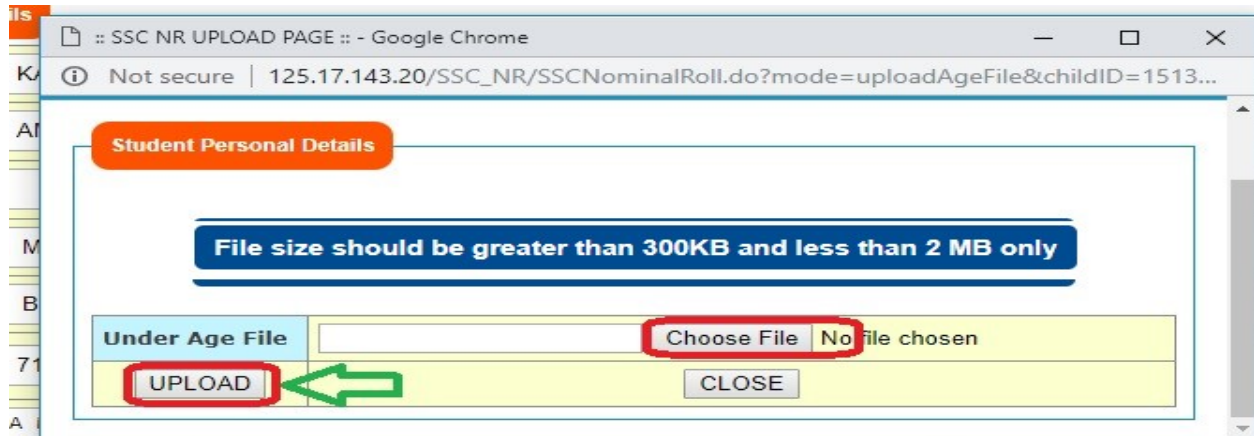


Figure 19: Upload Age File

- Click the Upload button success message is displayed as shown in the below Screen.

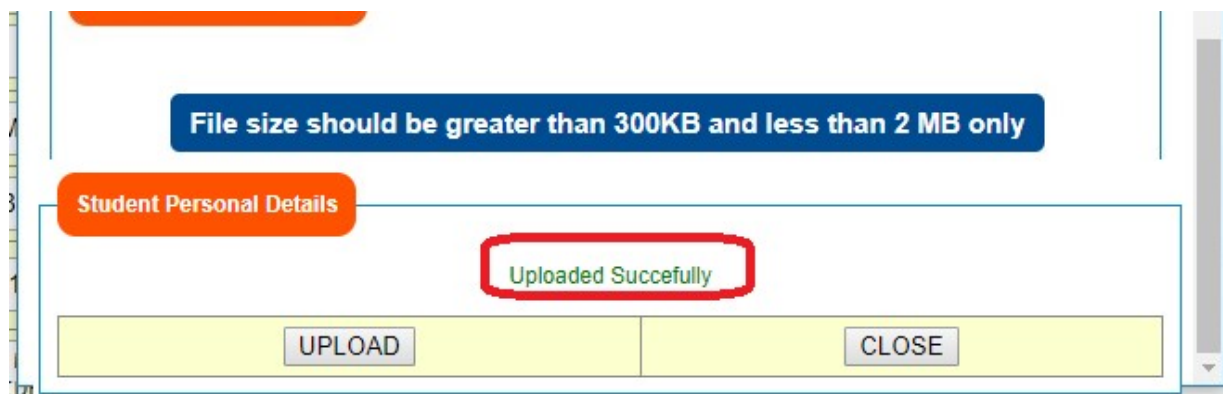


Figure 20: Success Message





- Based on Disability it asks upload Disability file, to upload Disability file click on Upload Disability file as shown in the below Screen.

Student Name Appears in Certificate: KANCHEM RAJASEKHAR

Student Personal Details					
Surname	KANCHEM	Student Name	RAJASEKHAR	Father Surname	KANCHEM
Father Name	AMARNATH	Mother Surname	KANCHEM	Mother Name	SANTHI
Guardian Surname		Guardian Name		Student Id	
Gender	Male	Religion	Hindu	Caste	BC
Sub Caste	BC-A	Disability	Hearing Impaired - Spee	Date of Birth	07/07/2005
Aadhar Id		Mobile No		Identification Mark1	A MOLE ON THE RIGHT FOOT
Identification Mark2	A MOLE ON THE LEFT SIDE OF THE CHEST	Photo&Sign	CLICK HERE TO UPLOAD	Medium*	19 - English
Upload Disability File	CLICK HERE TO UPLOAD DISABILITY FILE				
Upload Under Age File	CLICK HERE TO UPLOAD UNDER AGE FILE				

Figure 21: Disability file

- Click on Upload Disability file below screen displays, select and Upload as shown in the below screen.

Not secure | 125.17.143.20/SSC\_NR/SSCNominalRoll.do?mode=uploadDisabilityFile&childID=1513004008

### Upload 1513004008 Disability File

Student Personal Details

File size should be greater than 300 KB and less than 2 MB only

Disability File	<input type="text"/> Choose File	no file chosen
<input type="button" value="UPLOAD"/>	<input type="button" value="CLOSE"/>	

Figure 22: Upload File Screen



- Click the Upload button success message is displayed as shown in the below Screen.

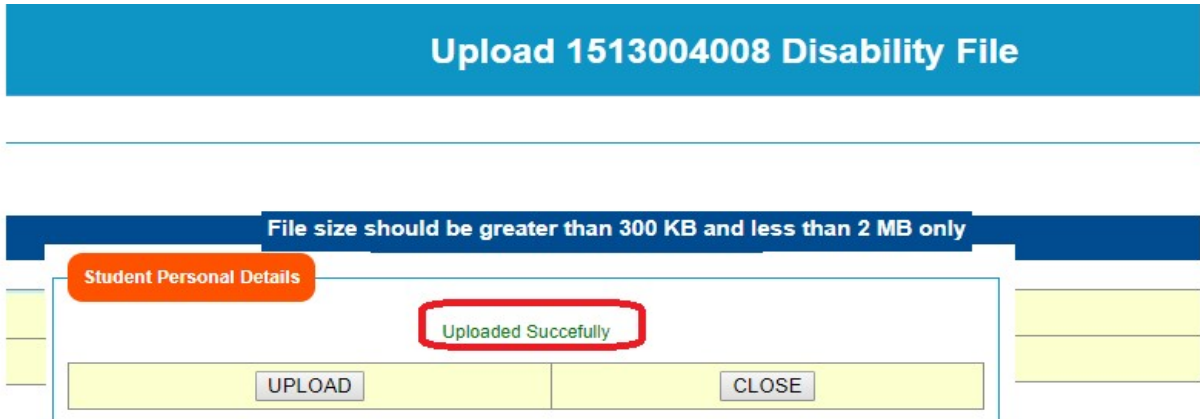


Figure 23: Success Message

- Enter two Identification Marks as shown in the below Screen.

Student Personal Details

Surname	KANCHEM	Student Name	RAJASEKHAR	Father Surname	KANCHEM
Father Name	AMARNATH	Mother Surname	KANCHEM	Mother Name	SANTHI
Guardian Surname		Guardian Name		Student Id	1513004008
Gender	Male	Religion	Hindu	Caste	BC
Sub Caste	BC-A	Disability	--NA--	Date of Birth	07/07/2005
Aadhar Id		Mobile No		Identification Mark1	A MOLE ON THE RIGHT FOOT
Identification Mark2	A MOLE ON THE LEFT SIDE OF THE CHEST	Photo&Sign	CLICK HERE TO UPLOAD	Medium*	19 - English
Upload Under Age File	CLICK HERE TO UPLOAD UNDER AGE FILE				

Figure 24: Identification Marks Details



- To upload student photo and sign click on **Click Here to Upload button** shown in the below Screen.

Student Personal Details					
Surname	KANCHEM	Student Name	RAJASEKHAR	Father Surname	KANCHEM
Father Name	AMARNATH	Mother Surname	KANCHEM	Mother Name	SANTHI
Guardian Surname		Guardian Name		Student Id	1513004008
Gender	Male	Religion	Hindu	Caste	BC
Sub Caste	BC-A	Disability	--NA--	Date of Birth	07/07/2005
Aadhar Id		Mobile No		Identification Mark1	A MOLE ON THE RIGHT FOOT
Identification Mark2	A MOLE ON THE LEFT SIDE OF THE CHEST	Photo&Sign	<b>CLICK HERE TO UPLOAD</b>	Medium*	19 - English
Upload Under Age File	CLICK HERE TO UPLOAD UNDER AGE FILE				

Figure 25: Photo and Signature Upload

**Note: -**

- Photo Image size should be Greater than 40 KB and less than or equal to 50 KB
- Signature Image size should be Greater than 15 KB and less than or equal to 20 KB
- **Click Here to Upload** button, as shown in the screen below select photo and signature files and click on Upload button shown in the below Screen.

Not secure | 125.17.143.20/SSC\_NR/SSCNominalRoll.do?mode=uploadPhoto&childID=1513004008

### Upload 1513004008 Photo and Sign

Photo Image size should be Greater than 40 KB and less than or equal to 50 KB

Signature Image size should be Greater than 15 KB and less than or equal to 20 KB

Photo	<input type="text" value="Choose File"/> No file chosen	Student Signature	<input type="text" value="Choose File"/> No file chosen
	<input type="button" value="UPLOAD"/>		<input type="button" value="CLOSE"/>

Figure 26: Upload files



- Click the Upload button success message is displayed as shown in the below Screen.

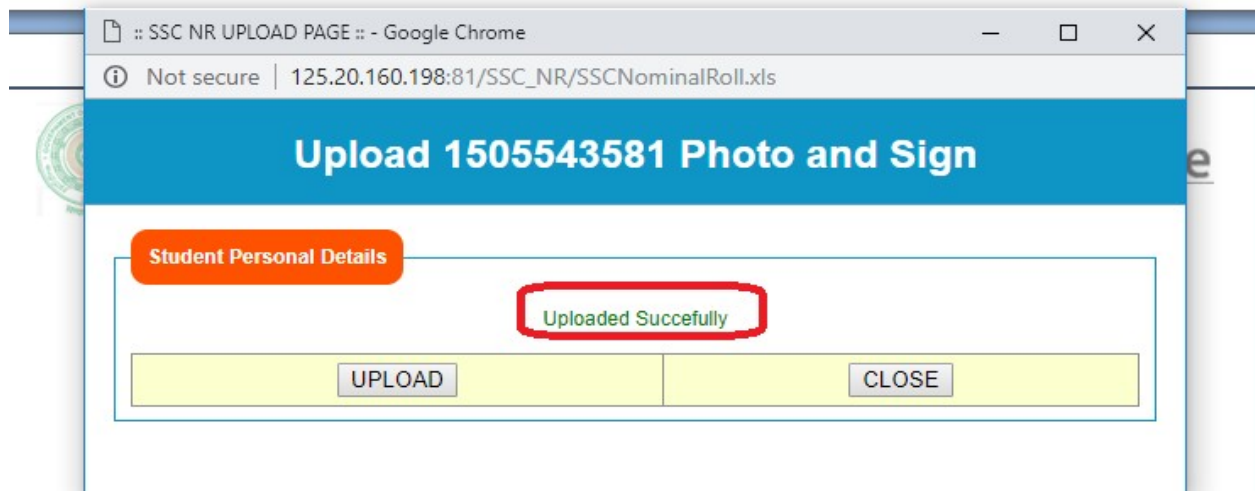


Figure 27: Success message

- Select **Is fee exempted? Yes or No** as shown in the below Screen.

**Note:** - For any caste Disability is applicable system itself freezes **Is fee exempted? Yes** and Disability not applicable need to select '**Is fee exempted? Yes or No.**'

Student Personal Details					
Surname	NADIPURI	Student Name	SRINU	Father Surname	
Father Name	NADIPURI RAMI NAIDU	Mother Surname		Mother Name	NADIPURI PADMA
Guardian Surname		Guardian Name		Student Id	1505002841
Gender	Male	Religion	Hindu	Caste	BC
Sub Caste	BC-D	Disability	--NA--	Date of Birth	08/03/2006
Aadhar Id	957987432436	Mobile No	9032278220	Identification Mark1	A MOLE ON THE RIGHT LITTLE FINGER
Identification Mark2	A MOLE ON THE THROAT	Photo&Sign	CLICK HERE TO UPLOAD	Medium*	19 - English
Is fee exempted ?	--Select-- --Select-- YES NO				
Student Academic Details					
First Language	TELUGU	Paper1	01T	Paper2	02T

Figure 28: Fee Exception Details





- Select student Academic details and click on **Update** button as shown in the below Screen.

Student Academic Details					
First Language	TELUGU	Paper1	01T	Paper2	02T
Second Language	HINDI	Paper1	09H	Paper2	----
Third Language	English	Paper1	13E	Paper2	14E
Mathematics	Mathematics	Paper1	15	Paper2	16
General Science	Science	Paper1	19	Paper2	20
Social Studies	Social Studies	Paper1	21	Paper2	22
Vocational Subject	--Select--	Theory Paper	--Select--	Practical Paper	--Select--
Vocational Medium	--Select--		--Select--		

Figure 29: Academic Details

- Click on Update button below message is displayed as shown in the below Screen.

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S.S.C NOMINAL ROLL FORM 2019-2020

SSC SCHOOL CODE	10354	CLASS	10
MANAGEMENT	Pvt.Unaided	AREA	Other
DISTRICTNAME	WEST GODAVARI	VILLAGENAME	VANKAVARIGUDAM
SCHOOL UDISE CODE	28150102106	SECTION CODE	

Alert Message  
**Student 1505543581 SSC NR Details Updated Successfully**  
OK

Get Students

Figure 30: Success Message



➤ After updating details click on confirm button as shown in the below Screen.

xxxxxx3249	-	OC	-	Hindu	9703078996	A MOLE ON THE RIGHT HAND	A MOLE ON THE RIGHT HAND	-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx3948	-	ST	-	Hindu				-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx2672	-	ST	-	Hindu				-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx3597	-	ST	-	Hindu				-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx5379	-	ST	-	Hindu	8790975639	-	-	-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx6067	-	ST	-	Hindu	9553585212			-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx6678	-	ST	-	Hindu	9553585212			-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx7157	-	BC	-	Hindu	9000374090			-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx4420	-	ST	-	Hindu	9553585212			-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx0856	-	OC	-	Hindu	9553585212	AMOLE ON THE FORE HAED	AMOLE ON THE FORE HAED	-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>
xxxxxx2761	-	OC	-	Hindu	9703459633	pid11	pid22	-	<input type="button" value="ViewImages"/>	<input type="button" value="Edit"/>	<input type="button" value="Print"/>	<input type="button" value="Confirm"/>

Figure 31: Confirm Screen

➤ After click on confirm button the below success message is displayed as shown in the below Screen.

The screenshot shows the 'COMMISSIONERATE OF SCHOOL EDUCATION' website. A success message box is displayed in the center, stating '1505010077 - Data Confirmed Successfully'. The background shows a form with fields for SSC-SCHOOL-CODE, MANAGEMENT, DISTRICTNAME, SCHOOL UDISE CODE, and NAME. Below the form, there are instructions for confirming student details and a 'Get Students' button.

Figure 32: Success Message

**Note:**

1. Only confirmed students are enabled in SSC Nominal Roll Confirmed Report.
2. Once NR details are confirmed by HM, students details cannot be edited under HM, DyEO and DEO logins. Only DGE has option to Unfreeze.



### 7. SSC Nominal Roll Confirmed Report

To View the confirmed student details and to take print login to SSC Nominal roll Confirmed Report service.

- After login select SSC Nominal roll Confirmed Report as shown in the below Screen.



Figure 33: Service Selection

- After successful login below details displays as shown in the below Screen.

Show 13 entries Search:

S.NO	Student Id	Student Name	Father Name	Mother Name	Gender	Disability	Date of Birth			First Language			Second Language
							Date	Month	Year	Subject	Paper Code I	Paper Code II	Subject
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1	1505010077	KATTURI GEETHIKA	KIRAN KUMAR	VIJAYA LAKSHMI	Female	NA	30	08	2005	Composite Urdu(Arabic)	03U	05A	Telugu
2	1505010745	TENALI TABITA	GANGADHARAO	SWARNALATHA	Female	NA	25	07	2005	Telugu	01T	02T	Hindi
3	1505085193	SAKA MAHESH KUMAR	VENKATARATNAM	KARUNASUNDARI	Male	NA	17	11	2003	Telugu	01T	02T	Hindi
4	1505085218	JONNAKUTI NIKITHA	VIKRAMARKUDU	JYOTHI	Female	NA	21	11	2003	Telugu	01T	02T	Hindi
5	1505085280	GUDIMETLA SAIHARSHITHA	SATYANARAYANAMURTHY	KAASI ANNAPURNA	Female	NA	04	10	2004	Telugu	01T	02T	Hindi
6	1505085301	SURNAME TESTING STUDET NAME TEST	FATHERNAME TEST	MOTHERN TEST	Female	Hearing Impaired	21	04	2005	-	-	-	-
7	1505085514	ARUMALLA KALYANI	GANGADHARARAO	VIJAYALAKSHMI	Female	Dyslexia	07	09	2006	Telugu	01T	02T	Hindi
8	1505085551	CHINTAPALLI SOWMYASRI	SUDHARSANRAJU	VIJAYASRI	Female	Hearing Impaired	07	11	2004	Telugu	01T	02T	-
9	1505085581	BAHUBALENDRUNI LAKSHMISRIVALLI	KANTARAJU	SIREESHA	Female	Hearing Impaired	06	08	2004	Telugu	01T	02T	-
10	1505085708	PAKALAPATI SINDHU	SUDHEER	RAMADEVI	Female	NA	09	06	2004	Telugu	01T	02T	Hindi
11	1505085955	PILLI SWETHASRI	RAVI	RANI	Female	NA	30	12	2003	Telugu	01T	02T	Hindi

Figure 34: Student details screen





➤ To take print click on Print button as shown in the below Screen.

Subject	Science		Social Studies			Aadhar Id	SSC School Code	Caste	Sub-Caste	Religion	Mobile No	Identification Mark1	Identification Mark2	Vocational			Print
	Paper Code I	Paper Code II	Subject	Paper Code I	Paper Code II									Subject	Theory Code	Practical Code	
(26) ⬇	(27) ⬇	(28) ⬇	(29) ⬇	(30) ⬇	(31) ⬇	(32) ⬇	(33) ⬇	(34) ⬇	(35) ⬇	(36) ⬇	(37) ⬇	(38) ⬇	(39) ⬇	(40) ⬇	(41) ⬇	(42) ⬇	(43) ⬇
Science	19	20	Social Studies	21	22	xxxxxxxx3090	10328	SC	-	Hindu	9949287029	A Mole Behind the Left Ear	A Mole in between Collar Bones	-	-		

Figure 35: Print option

➤ Click on print button below page displays verify and click on Print (hardcopy for office purpose) as shown in the below Screen.

**SSC NOMINAL ROLL March Oriental-2020**

School Level Print 2019-12-02 17:00:23.187

SCHOOL CODE	10045	SCHOOL NAME	ZPHS (O) G KOTHAPALLE	CLASS	10
MANAGEMENT	MPP_ZPP SCHOOLS	CATEGORY	High School	AREA	Rural
DISTRICTNAME	WEST GODAVARI	MANDALNAME	DWARAKATIRUMALA	VILLAGENAME	G.KOTHAPALLE
SCHOOL UDISE CODE	28151200302	SECTION CODE		CHILD ID	1505121201

Student Personal Details

Student Name	BODA DURGA BHAVANI	Father Name	BODA LAKSHMANARAO	Mother Name	BODA NIRMALA
Guardian Name		Student Id	1505121201	Gender	Female
Religion	Hindu	Caste	SC	Sub-Caste	-
Disability	NA	Date of Birth	19/08/2005	Aadhar Id	xxxxxxxx3208
Mobile No	xxxxxxxx5279	Identification Mark1	A MOLE ON THE LEFT FORE FINGER	Identification Mark2	A MOLE ON THE NECK
Medium	Telugu	Photo		Signature	

Student Academic Details

Main Oriental Language	Oriental Sanskrit	Paper1	23	Paper2	24
First Language	Composite Telugu	Paper1	03T	Paper2	
Second Language	Hindi	Paper1	09H	Paper2	-
Third Language	English	Paper1	13E	Paper2	14E
Mathematics	Mathematics	Paper1	15	Paper2	16
General Science	General Science	Paper1	19	Paper2	20
Social Studies		Paper1		Paper2	

PRINT
CLOSE

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Figure 36: Print



## 8. HM Signature Upload

- After login Select **HM Signature Upload** in Home page as shown in the below Screen.



Figure 37: Service link selection

- Choose and Upload Signature and click on Upload as shown in the below Screen.

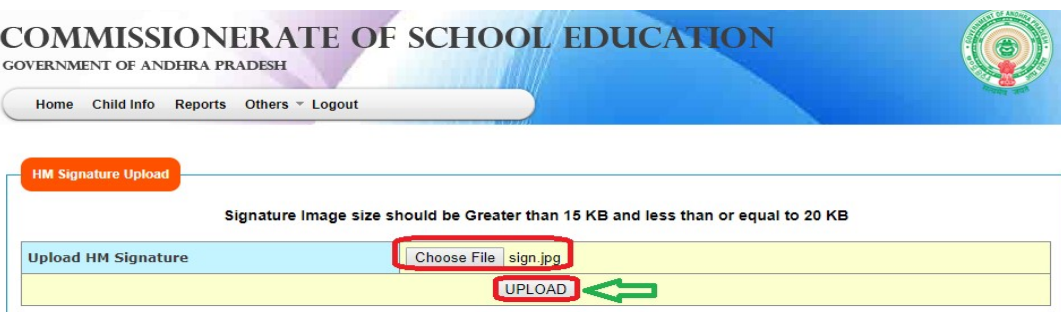


Figure 38: Signature Upload

- After click on Upload button the following message displayed as shown in the below Screen.

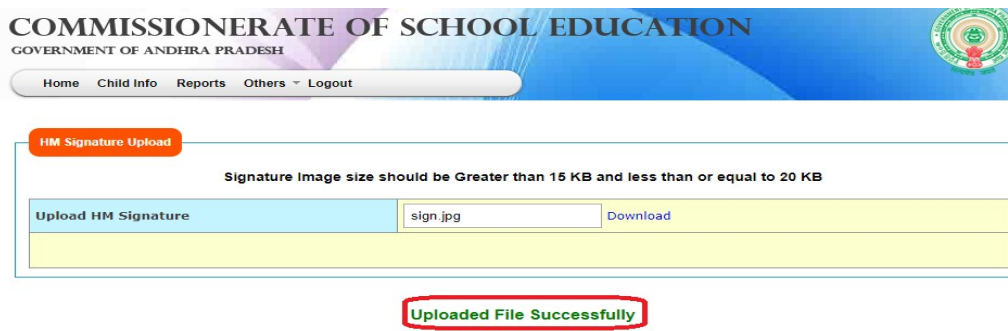


Figure 39: Success Message



### 9. Fee Payment

After confirm the NR details only it comes to payment status, to pay the Fee amount below is the process.

- After login Select **Fee Payment** under others as shown in the below screen.

Figure 40: Service Link Selection

- After Selects Fee Payment the below screen displayed with Different Category wise student details as shown in the below screen.

**Chalana Payment Particulars**

District Name	WEST GODAVARI	Mandal Name	AKIVEEDU
School Code	28153401018	School Name	ZPHS (BOYS) AKIVIDU

S.No	Caste	Normal	Disability(PH)	Total Enrollment	Fee Exempted Students
1	SC	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>
2	BC	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text"/>
3	OC	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text"/>
4	ST	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text"/>

**Fee Particulars**

Regular	<input type="text"/>		
Vocational	<input type="text"/>	Fee Amount	<input type="text"/>
<input type="button" value="Submit"/>			

Figure 41: Student Details Page



- **Fee exempted** and **Regular** students count will be populated based on the student data and system itself calculate fee amount and displayed in Fee amount column, verify and click on Submit button as shown in the below screen.

**COMMISSIONERATE OF SCHOOL EDUCATION**  
GOVERNMENT OF ANDHRA PRADESH

Home Child Info Reports Others Logout

**Chalana Payment Particulars**

District Name	WEST GODAVARI	Mandal Name	DWARAKATIRUMALA
School Code	28151201103	School Name	SVD (O) HS D.TIRUMALA

S.No	Caste	Normal	Disability(PH)	Total Enrollment	Fee Exempted Students
1	SC	8	1	9	1
2	OC	3	0	3	0
3	ST	1	0	1	0
4	BC	9	1	10	1

**Fee Particulars**

Regular	21
Fee Amount	2625

Submit

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Figure 42: Regular student count and fee details

- After Click on Submit button below alert message displayed verify and click on **ok** button as shown in the below screen.

125.20.160.198:81 says  
Please Check while submitting the details

OK Cancel

**Chalana Payment Particulars**

District Name	WEST GODAVARI	Mandal Name	KAMAVARAPUKOTA
School Code	28151101122	School Name	ST MARYS HIGH SCHOOL (EM)

Figure 43: Alert message



- After Click on OK button below page displayed with payment modes, Select payment mode and click on **Pay** button as shown in the below screen.

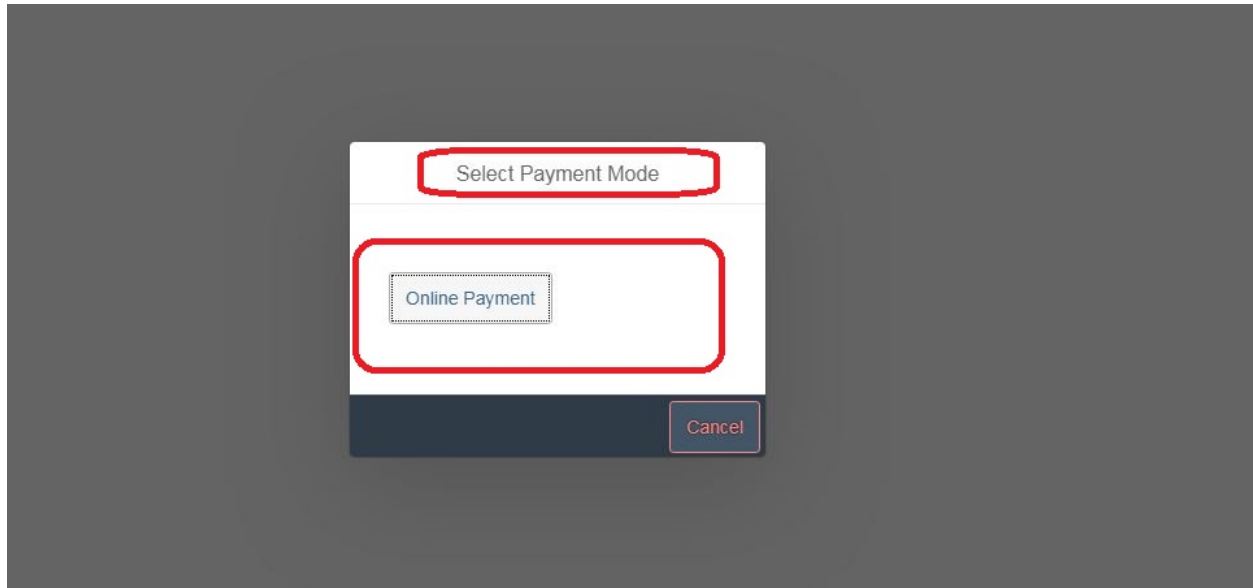


Figure 44: Payment Method

- Select Payment gateway SBI/Payu as shown below

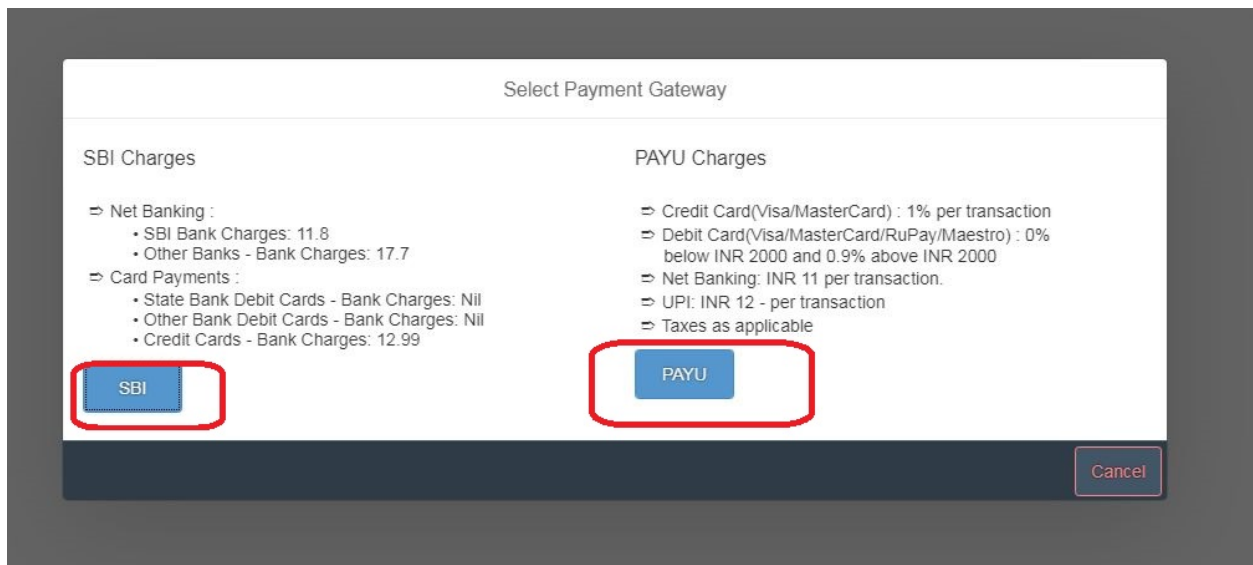


Figure 45: Select Payment Option





- Select Payment method as shown as below

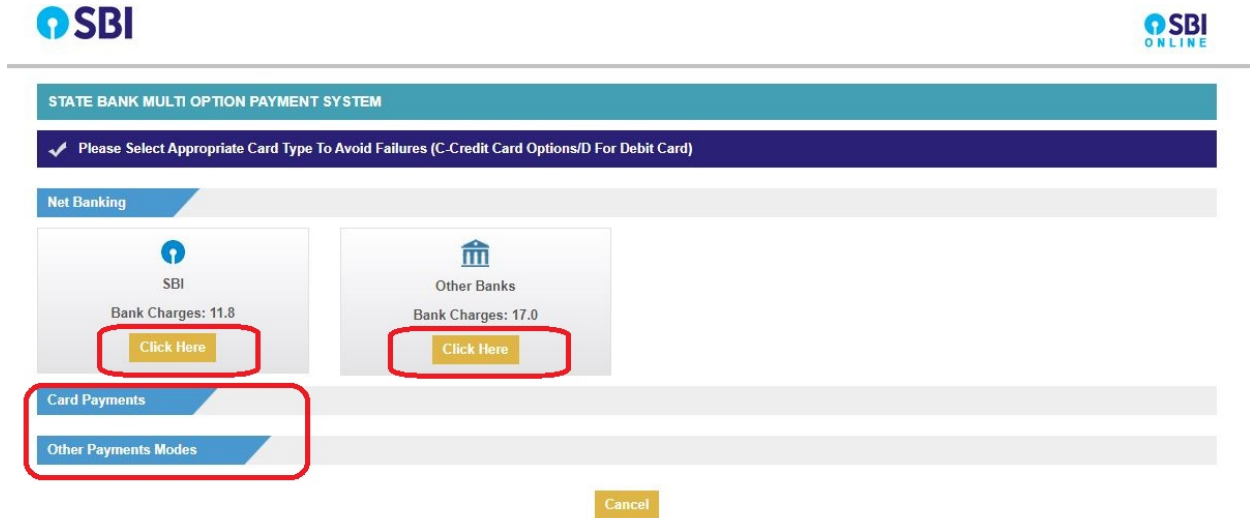


Figure 46: Selection of Payment

- Login in to SBI Net banking and complete the transaction.

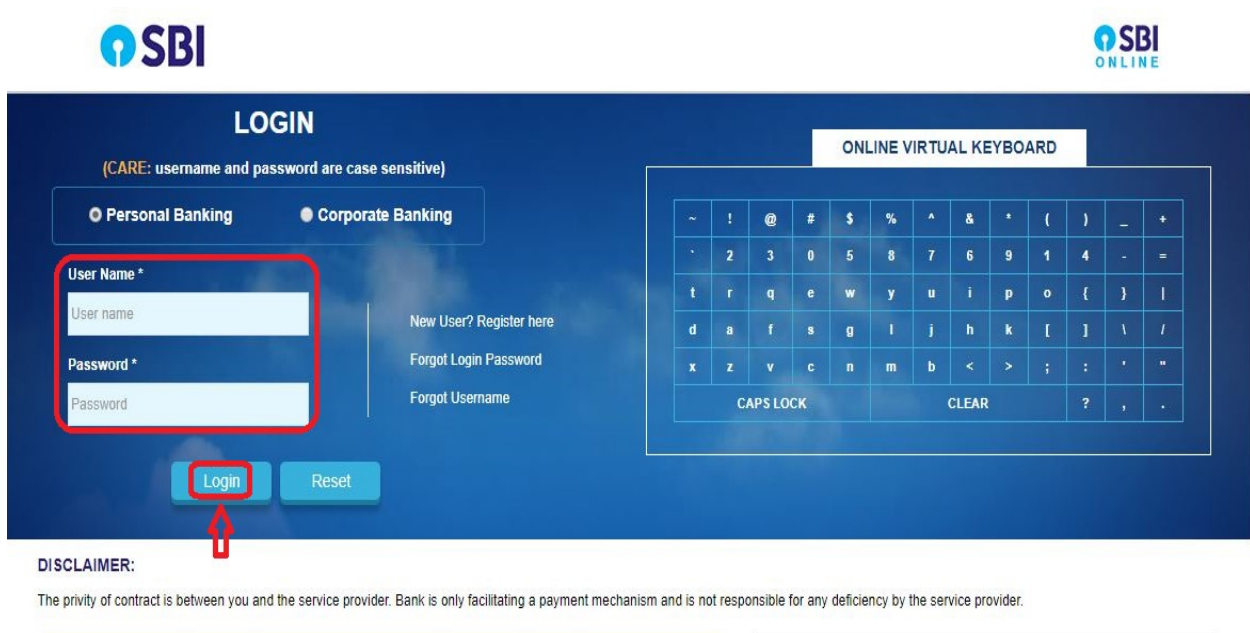


Figure 47: SBI Login

- After payment is completed transaction details will be display in the **Fee Payment** page as shown below.

Chalana Payment Particulars

**You Have Already Done the Payment**

UDISE Code	28151200302	School Name	ZPHS (O) G KOTHAPALLE
Request ID	2815120030220191130141648723	CFMS Transaction ID	30000078002019
Bank Transaction ID	318384	Amount	250.00
Payment Status	Success	Payment Mode	ONLINE
Transaction Date	2019-11-30 14:20:16.32	Regular Students	2
Vocational Students	0		

S.No	Caste	Normal	Disability(PH)	Total Enrollment	Fee Excmpted Students
1	OC	0	0	0	0
2	SC	0	0	0	0
3	ST	0	0	0	0
4	BC	2	0	2	0


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Figure 48: Payment Challan

- Pay U money gateway/Others ( Net banking/Credit card/UPI)

[Login to PayUMoney](#)


OR

Select Payment Mode

[Credit/Debit Card \(EMI Available\)](#) >

[Netbanking](#) >

[UPI \(VPA required\)](#) >



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Figure 49: Pay U Money Gateway





- Enter valid mail id and click on login

Figure 50: Login Page

- Based on payment mode selection it will asks banking details, If payment mode is **Credit or Debit card** below page displayed enter card details and click on **Make payment** button as shown in the below screen.

Figure 51: Card Details



### 10. SSC Nominal Role Print

- After login Select **SSC Nominal Roll print** in Home page as shown in the below Screen.

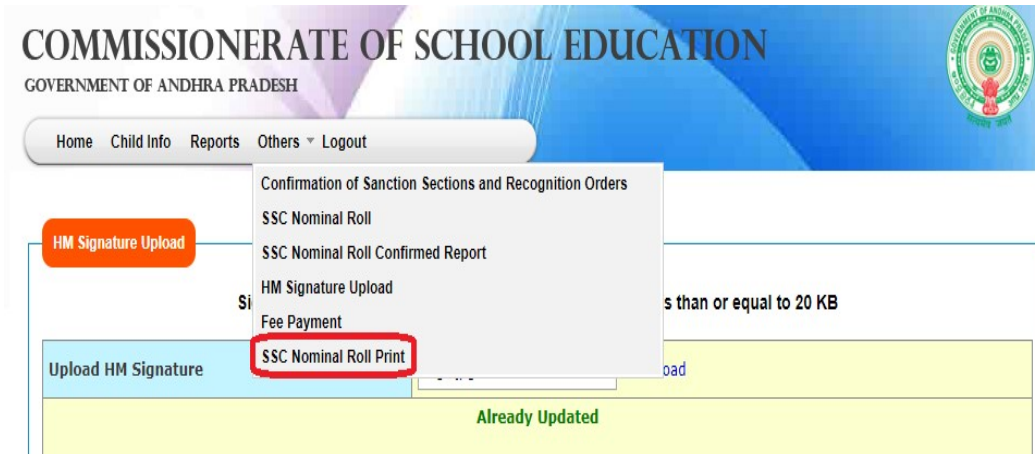


Figure 52: Service Link Selection

- After Click on link below screen displayed click on print button as shown in the below Screen.



SSC Nominal roll Updation 2019-20



COMMISSIONERATE OF SCHOOL EDUCATION  
GOVERNMENT OF ANDHRA PRADESH



Home Child Info Reports Others Logout

DIRECTOR OF GOVERNMENT EXAMINATIONS  
ANDHRA PRADESH

- 1. **SSC Public Examinations March** : 2020
- 2. **District Code** : 2815
- 3. **Section Code** :
- 4. **UDISE Code** : 28153401018
- 5. **SSC Code** : 09040
- 6. **No of Candidates** : 0
- 7. **Category** : 1. Regular
- 8. **Payment Reference No** :
- 9. **Date** : 2019-11-29 16:23:17.95
- 10. **Amount** :
- 11. **Head of Institution** : ZPHS (BOYS) AKIVIDU
- Mobile No** : 9392326585
- Land Line No** : -0

NOMINAL ROLL FORM(S.S.C) YEAR 2019-2020

Name Of The School : Z P H S ( B O Y S ) A K I V I D U School Category : 0 7 Area : 0 1

Dist.Code : 2 8 1 5 Section Code : Section Code : School Code : 0 9 0 4 0 U-DISE Code : 2 8 1 5 3 4 0 1 0 1 8

S.No	1st Line -Candidates Name in 42 Characters										/ 2nd Line -Father Name in 42 Characters										/ 3rd Line -Mothers Name in 42 Characters																																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41												
1	P	A	S	U	P	U	L	E	T	I	L	A	K	S	H	M	I	P	R	A	S	A	N	N	A																												
	P	A	S	U	P	U	L	E	T	I	V	E	N	K	A	T	E	S	W	A	R	A																															
	P	A	S	U	P	U	L	E	T	I	R	A	D	H	A																																						
	A	N	I	L		K	U	M	A	R																																											
2	I	N	D	I	R	E	S	I		S	R	E	E	N	U																																						
	I	N	D	I	R	E	S	I		R	A	M	A	L	A	K	S	H	M	I																																	

Date: Signature of the Head of Institution ZPHS (BOYS) AKIVIDU

Note: 1. PHYSICALLY HANDICAPPED CODE -(1 HEARING IMPAIRED, 2 VISUAL IMAPIED, 3. ORTHOPEDICALLY CHALLENGED, 4. DYSLLEXIA, 5. MENTAL RETARDATION & AUTISM, 7. CEREBAL PALSY, 8. LOW VISION)  
2. THE HEAD OF THE INSTITUTION SHALL GIVE A CERTIFICATE IN THE FORM OF APENDED OVERLEAF  
3. THE CANDIDATES NAME/FATHER'S NAME/MOTHER'S NAME TO BE ABBREVIATED(PREFERABLE SURNAME) IN ORDER TO FIT IN 42 CHARACTERS

CERTIFICATE

1. Certified that all entries such as Name of the Candidate, Father's Name, Mother's Name and Date of Birth have been made with references to the original admission register only.
2. The medium of instruction, subjects, 1st, 2nd and 3rd language are entered with reference to the school records only
3. (a) Certified that school has been recognized for the academic year 20 - 20 vide Rc.No. dated: of the Regional Joint director of the School Education/Director of School Education, A.P and a copy of it is enclosed/upload to this Nominal Roll.  
(b) Certified that the opening permission for X class is given vide proceeding in Rc.No. dated: RJDSE concerned and a copy is enclosed/upload to the Nominal Roll.
4. Certified that all the under aged candidates with condonation orders obtained from competent authorities are upload in NR and others deleted.
5. Certified that the regular candidates sponsored by this school in accordance with the strength and sections permitted by the government as per recognition orders and as per the strength registered with District Common Entrance Board of the District.
6. Certified that all the entries in NR have been made as per admission register and that I do not claim for any corrections later on at any stage and I am totally held responsible for any type of wrong entries made
7. Certified that required income certificate issued by the competent authority has been obtained from all the SC, ST and BC candidates as per rules and retained in the office for record duty indicating the same as "Exempted from fee" in the remarks column of the NR

Date: Signature of the Head of Institution ZPHS (BOYS) AKIVIDU

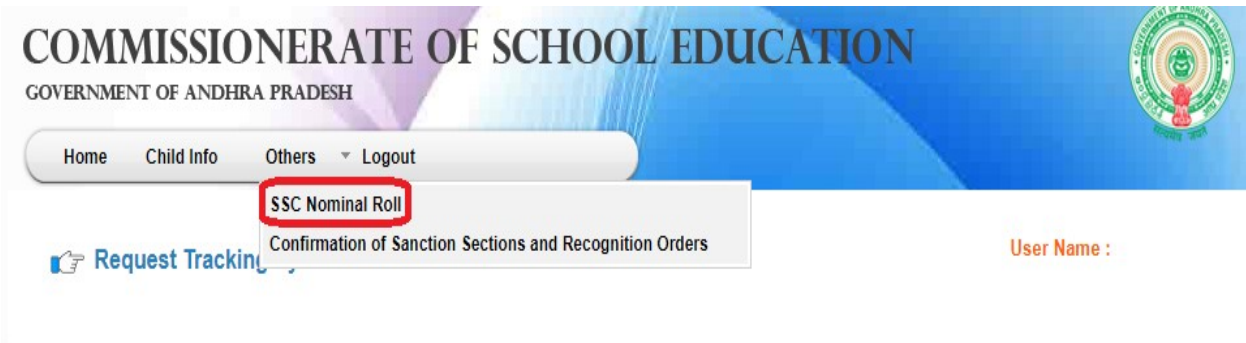


Figure 53: NR Print Option



### 11. SSC Nominal Roll:-DyEO login

- After login Select **SSC Nominal Roll** in Home page as shown in the below Screen.



#### Welcome to Student Information System

Figure 54: Link Selection

- Select Mandal, village and School Name and click on submit button as shown in the below Screen.

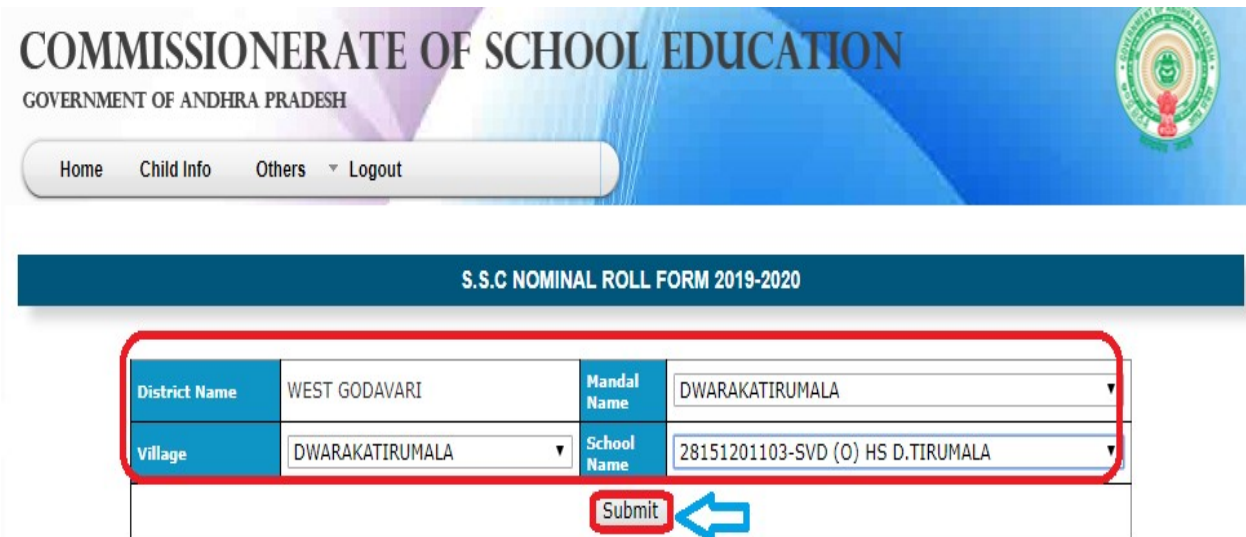


Figure 55: School Selection

- After click on submit below page displayed as shown in the below Screen.

Home Child info Others Logout

**S.S.C NOMINAL ROLL FORM 2019-2020**

District Name	WEST GODAVARI	Mandal Name	DWARAKATIRUMALA
Village	DWARAKATIRUMALA	School Name	28151201103-SVD (O) HS D.TIRUMALA
Submit			

Show 13 entries Search:

S.NO	Select All	Student Id	Student Name	Father Name	Mother Name	Guardian Name	Gender	Disability	Date	Month	Year	First Language	Second Language
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1	<input type="checkbox"/>	1505C48408	SAYILA SAI LAKSHMAN PRASANNA KUMAR	SAYILA SATYANARAYANA	SAYILA MADHAVI		Male	Dyslexia	11	05	2005	Telugu	Special English
2	<input type="checkbox"/>	1505C48472	NAYUDU KALYANI	NAYUDU RAJA RAO	NAYUDU PADMA		Female	NA	21	03	2004	Oriental Sanskrit	Composit Telugu
3	<input type="checkbox"/>	1505C49474	ADJRI PAVAN KALYAN	ADURI NAGA RAJU	ADURI PRABHAVATHI		Male	NA	12	07	2005	Oriental Sanskrit	Composit Telugu
4	<input type="checkbox"/>	1505C49879	MANELLI NAGESWARJ	MANELLI SRINU	MANELLI VENKATA LAKSHMI		Female	NA	29	08	2005	Telugu	Hindi

Showing 1 to 4 of 4 entries Previous Next

Submit

Figure 56: Student Details Page

- Select Student Id and click on Confirm button to confirm the details, Click View images to view the uploaded images as shown in the below Screen.

**S.S.C NOMINAL ROLL FORM 2019-2020**

District Name	WEST GODAVARI	Mandal Name	DWARAKATIRUMALA
Village	DWARAKATIRUMALA	School Name	28151201103-SVD (O) HS D.TIRUMALA
Submit			

SC hool de	Caste	Sub-Caste	Religion	Chalana Number	Mobile No	Identification Mark1	Identification Mark2	Vocational	Disability File	Under Age File	View Images	Final Confirmation
(2)	(23)	(24)	(25)	(26)	(27)	(28)	(29)	(30)	(31)	(32)	(33)	(34)
-	BC	BC-D	Hindu	YES	8121441481	A Mole on the Right Hand Fore Finger	A Mole on the Right Palm	-	DOWNLOAD DISABILITY FILE	--	<a href="#">ViewImages</a>	<a href="#">confirm</a>
-	BC	BC-B	Hindu	No	7842766617	A Mole on the Right Hand	A Mole on the Right Side of the Nose	-	--	--	<a href="#">ViewImages</a>	<a href="#">confirm</a>
-	SC	-	Hindu	YES	7893176470	A Mole on the Left Side of the Chest	A Mole on the Right Foot Middle Finger	-	--	--	<a href="#">ViewImages</a>	<a href="#">confirm</a>
-	SC	-	Hindu	-	9866122684	A Mole on the Right Eye Brow	A Mole on the Left Arm	-	--	--	<a href="#">ViewImages</a>	<a href="#">confirm</a>

Submit

Figure 57: Confirm Page





- Select Multiple Student Ids and click on submit to confirm bulk students as shown in the below Screen.

Show  entries Search:

S.NO	Select All	Student Id	Student Name	Father Name	Mother Name	Guardian Name	Gender	Disability	Date	Month	Year	First Language	Second Language
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1	<input checked="" type="checkbox"/>	1505029634	SURNAME STUDENTNAME	FATHERNAME	MOTHERNAME		Female	NA	14	02	2003	Oriental Sanskrit	Comp Telu
2	<input checked="" type="checkbox"/>	1505048408	SAYILA SAI LAKSHMAN PRASANNA KUMAR	SAYILA SATYANARAYANA	SAYILA MADHAVI		Male	Dyslexia	11	05	2005	Telugu	Spe Engl
3	<input checked="" type="checkbox"/>	1505048472	NAYUDU KALYANI	NAYUDU RAJA RAO	NAYUDU PADMA		Female	NA	21	03	2004	Oriental Sanskrit	Comp Telu

Showing 1 to 3 of 3 entries ◀ Previous Next ▶

Figure 58: Bulk Confirmation

- After click on confirm or Submit the below message displayed as shown in the below Screen.

Home Child Info Others Logout

**S.S.C NOMINAL ROLL FORM 2019-2020**

District Name	WEST GODAVARI
Village	DWARAKATIRUPATI

**Alert Message**

**1505029634 - Data Confirmed Successfully**

Figure 59: Success Message



## 12. SSC Nominal Roll:-DEO login:-

- After login Select **SSC Nominal Roll** in Home page as shown in the below Screen.

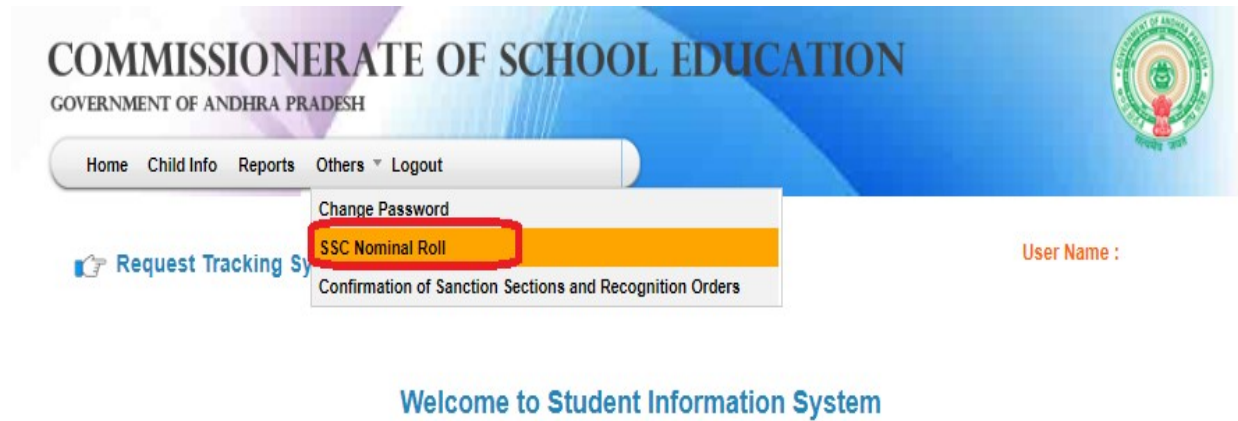


Figure 60: Service Link Selection

- Select Mandal, village and School Name and click on submit button as shown in the below Screen.

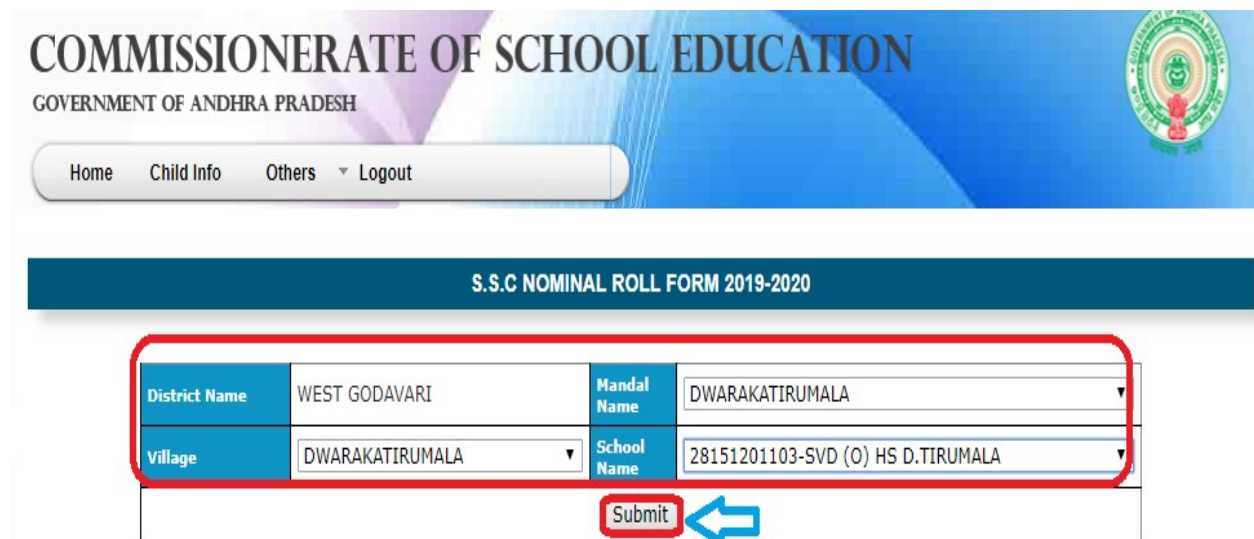


Figure 61: School Selection





- After click on submit below page displayed as shown in the below Screen.

**S.S.C NOMINAL ROLL FORM 2019-2020**

<b>District Name</b>	WEST GODAVARI	<b>Mandal Name</b>	DWARAKATIRUMALA
<b>Village</b>	DWARAKATIRUMALA	<b>School Name</b>	28151201103-SVD (O) HS D.TIRUMALA
<input type="button" value="Submit"/>			

SC School Id	Caste	Sub- Caste	Religion	Chalana Number	Mobile No	Identification Mark1	Identification Mark2	Vocational	Disability File	Under Age File	View Images	Final Confirmation
(2)	(23)	(24)	(25)	(26)	(27)	(28)	(29)	(30)	(31)	(32)	(33)	(34)
-	BC	BC-D	Hindu	YES	8121441481	A Mole on the Right Hand Fore Finger	A Mole on the Right Palm	-	DOWNLOAD DISABILITY FILE	--	<input type="button" value="ViewImages"/>	<input type="button" value="confirm"/>
-	BC	BC-B	Hindu	No	7842766617	A Mole on the Right Hand	A Mole on the Right Side of the Nose	-	--	--	<input type="button" value="ViewImages"/>	<input type="button" value="confirm"/>
-	SC	-	Hindu	YES	7893176470	A Mole on the Left Side of the Chest	A Mole on the Right Foot Middle Finger	-	--	--	<input type="button" value="ViewImages"/>	<input type="button" value="confirm"/>
-	SC	-	Hindu	-	9866122684	A Mole on the Right Eye Brow	A Mole on the Left Arm	-	--	--	<input type="button" value="ViewImages"/>	<input type="button" value="confirm"/>

Figure 62: Submit Student Details

- Select Student Id and click on Confirm button to confirm the details, Click View images to view the uploaded images and School Name as shown in the below Screen.

Show 13 entries

Search:

S.NO	Select All	Student Id	Student Name	Father Name	Mother Name	Guardian Name	Gender	Disability	Date	Month	Year	First Language	Secn Langu	Sub- Caste	Religion	Chalana Number	Mobile No	Identification Mark1	Identification Mark2	Vocational	Disability File	Under Age File	View Images	Final Confirmation
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(24)	(25)	(26)	(27)	(28)	(29)	(30)	(31)	(32)	(33)	(34)
1	<input checked="" type="checkbox"/>	1505029634	SURNAHE STUDENTNAME	FATHERNAME	MOTHERNAME		Female	NA	14	02	2003	Oriental Sanskrit	Comp Telu	-	Sikh	No	9640239431	A Mole on the Right Side of the Nose	A Mole on the Right Side of the Fore Head	-	--	--	<input type="button" value="ViewImages"/>	<input type="button" value="confirm"/>
2	<input type="checkbox"/>	1505049408	SAYLA SAI LAKSHMIAN PRASANNA KUMAR	SAYLA SATYANARAYANA	SAYLA MADHAVI		Male	Dyslexia	11	05	2005	Telugu	Spee Engl	BC-D	Hindu	YES	8121441481	A Mole on the Right Hand Fore Finger	A Mole on the Right Palm	-	DOWNLOAD DISABILITY FILE	--	<input type="button" value="ViewImages"/>	<input type="button" value="confirm"/>
3	<input type="checkbox"/>	1505048472	NAYIDU KALYANI	NAYIDU RAJA RAO	NAYIDU PADMA		Female	NA	21	03	2004	Oriental Sanskrit	Comp Telu	BC-B	Hindu	No	7942766617	A Mole on the Right Hand	A Mole on the Right Side of the Nose	-	--	--	<input type="button" value="ViewImages"/>	<input type="button" value="confirm"/>

Figure 63: Confirmation page



- Select Multiple Student Ids and click on submit to confirm bulk students as shown in the below Screen.

Show 13 entries Search:

S.NO	Select All	Student Id	Student Name	Father Name	Mother Name	Guardian Name	Gender	Disability	Date	Month	Year	First Language	Secom Langu
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
1	<input checked="" type="checkbox"/>	1505029634	SURNAME STUDENTNAME	FATHERNAME	MOTHERNAME		Female	NA	14	02	2003	Oriental Sanskrit	Comp Telu
2	<input checked="" type="checkbox"/>	1505048408	SAYILA SAI LAKSHMAN PRASANNA KUMAR	SAYILA SATYANARAYANA	SAYILA MADHAVI		Male	Dyslexia	11	05	2005	Telugu	Spe Engl
3	<input checked="" type="checkbox"/>	1505048472	NAYUDU KALYANI	NAYUDU RAJA RAO	NAYUDU PADMA		Female	NA	21	03	2004	Oriental Sanskrit	Comp Telu

Showing 1 to 3 of 3 entries ◀ Previous Next ▶

←

Figure 64: Bulk Confirmation

- After click on confirm or Submit the below message displayed as shown in the below Screen.

Home Child Info Others ▼ Logout

**S.S.C NOMINAL ROLL FORM 2019-2020**

District Name	WEST GODA
Village	DWARAKATR

**Alert Message**

**1505029634 - Data Confirmed Successfully**

OK

Figure 65: Success Message



### 13. SSC Nominal Roll: DGE login

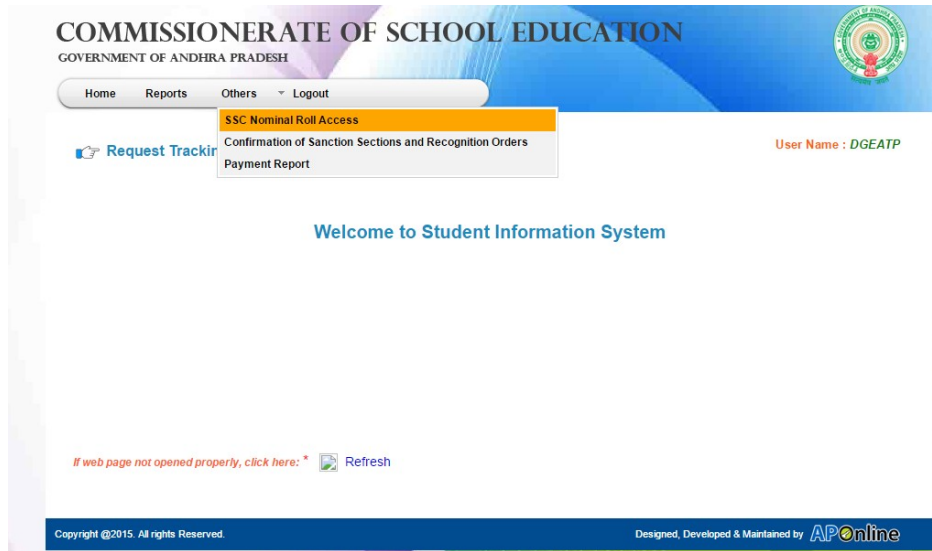


Figure 66: DGE Login page

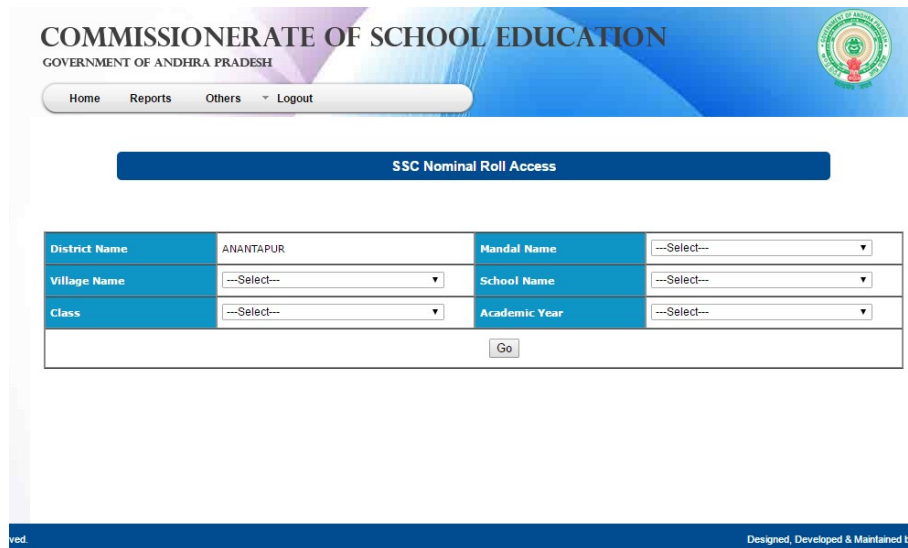


Figure 67: Select School to Unfreeze



# SSC Nominal roll Update 2019-20



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**COMMISSIONERATE OF SCHOOL EDUCATION**  
GOVERNMENT OF ANDHRA PRADESH

Home Reports Others Logout

SSC Nominal Roll Access  
Confirmation of Sanction Sections and Recognition Orders  
Payment Report

Request Tracker

User Name : DGEATP

Welcome to Student Information System

If web page not opened properly, click here: Refresh

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Figure 68: Select Payment Report

**SSC NOMINAL ROLL PAYMENT STATUS REPORT**

Show **25** Records Search:

Sl.No	District Name	No. of Schools	Completed SSC NR	Completed on Current date	Pending Schools	Fees Paid	Fee Amount(Rs)	Paid on Current date	Fee Amount(Rs) on Current Date	Fee Pending
1	2	3	4	5	6	7	8	9	10	11
1	ANANTAPUR	1046	13	1	1033	6	14000	0	0	7
2	CHITTOOR	1220	13	1	1207	6	33500	0	0	7
3	EAST GODAVARI	1242	29	0	1213	20	73625	0	0	9
4	GUNTUR	1118	20	4	1098	7	39000	0	0	13
5	KADAPA	962	14	2	948	6	18375	0	0	8
6	KRISHNA	1106	14	0	1092	3	9000	0	0	11
7	KURNOOL	1015	23	0	992	6	20000	0	0	17
8	NELLORE	809	5	1	804	2	12500	0	0	3
9	PRAKASAM	908	8	1	900	4	19750	0	0	4
10	SRIKAKULAM	715	12	0	703	8	24625	0	0	4
11	VISAKHAPATNAM	1107	19	4	1088	8	27585	0	0	11
12	VIZIANAGARAM	582	11	1	571	5	12375	0	0	6
13	WEST GODAVARI	931	14	3	917	9	28125	0	0	5
14	YAANAM	17	3	0	14	2	6250	0	0	1
<b>Total</b>		<b>12778</b>	<b>198</b>	<b>18</b>	<b>12580</b>	<b>92</b>	<b>338710</b>	<b>0</b>	<b>0</b>	<b>106</b>

Showing 1 to 14 of 14 Records Previous **1** Next

Figure 69: Payment Report



### 14. Student status report

This Report is useful to verify the Students NR status in different level i.e. District, Mandal, School levels

- After login Select **student status report** in Home page as shown in the below Screen.

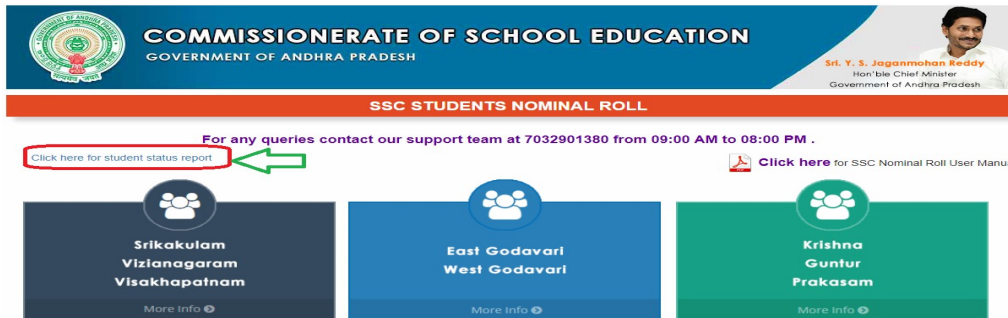


Figure 70: Report Link Selection

- After click **student status report** below page displays, click on District Name (required) as shown in the below Screen.

**SSC NR CONFIRMATION STATUS**

District Name : ALL Mandal Name : ALL

Show 13 Records Search:

S.No	District Name	Total schools	Total Students in X Class	Total Students Confirmed NR Details	Pending at School	Total Students Confirmed NR Details Today	To be Confirmed by DyEO	Confirmed by DyEO	Pending at DyEO	Total Students Confirmed DyEO Today
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	ANANTAPUR	1046	52844	0	52844	0	0	0	0	0
2	CHITTOOR	1220	54199	17	54182	0	17	0	17	0
3	EAST GODAVARI	1242	67955	41	67914	0	41	0	41	0
4	GUNTUR	1118	60965	71	60894	0	71	0	71	0
5	KADAPA	1118	38196	1	38195	1	1	0	1	0
6	KRISHNA	1106	58042	0	58042	0	0	0	0	0
7	KURNOOL	1015	53307	0	53307	0	0	0	0	0
8	NELLORE	809	35345	0	35345	0	0	0	0	0
9	PRAKASAM	908	42144	1	42143	0	1	0	1	0
10	SRIKAKULAM	715	38698	83	38615	0	83	0	83	0
11	VISAKHAPATNAM	1107	57891	2	57889	0	2	0	2	0
12	VIZIANAGARAM	582	30361	0	30361	0	0	0	0	0
	IVRDT									
<b>Total</b>		<b>12778</b>	<b>640024</b>	<b>217</b>	<b>639807</b>	<b>1</b>	<b>217</b>	<b>0</b>	<b>217</b>	<b>0</b>

Showing 1 to 13 of 14 Records Previous 1 2 Next

Figure 71: District Drill Down





- After clicks **District** below page displays, click on Mandal Name (required) as shown in the below Screen.

District Name : **KADAPA** Mandal Name : **ALL**

Show 13 Records Search:

S.No	Manadal Name	Total Schools	Total Students in X Class	Total Students Confirmed NR Details	Pending at School	Total Students Confirmed NR Details Today	To be Confirmed by DyEO	Confirmed by DyEO	Pending at DyEO	Total Students Confirmed DyEO Today
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	ATLUR	5	164	0	164	0	0	0	0	0
2	B.KODUR	5	173	0	173	0	0	0	0	0
3	B.MATTAM	14	581	0	581	0	0	0	0	0
4	BADVEL	14	742	0	742	0	0	0	0	0
5	C.K.DINNE	15	892	0	892	0	0	0	0	0
6	<b>CHAKRAYAPET</b>	6	329	0	329	0	0	0	0	0
7	CHAPADU	13	392	0	392	0	0	0	0	0
8	CHENNUR	9	335	0	335	0	0	0	0	0
9	CHINNAMANDEM	13	321	0	321	0	0	0	0	0
10	CHITVEL	12	559	0	559	0	0	0	0	0
11	CUDDAPAH	123	5407	0	5407	0	0	0	0	0
12	DUVVUR	13	452	0	452	0	0	0	0	0
13	GALIVEEDU	13	446	0	446	0	0	0	0	0

Figure 72: Mandal Drill Down

- After click Mandal Name below page displays with school wise status to verify as shown in the below Screen.

**COMMISSIONERATE OF SCHOOL EDUCATION**  
GOVERNMENT OF ANDHRA PRADESH

Srl. Y. S. Jaganmohan Reddy  
Hon'ble Chief Minister  
Government of Andhra Pradesh

District Name : **KADAPA** Mandal Name : **CHAPADU** Schools Name : **ALL**

Show 13 Records Search:

S.No	School Code & Name	Total Schools	Total Students in X Class	Total Students Confirmed NR Details	Pending at School	Total Students Confirmed NR Details Today	Total Students To be Confirmed by DyEO	Total Students Confirmed by DyEO	Pending at DyEO	Total Students Confirmed by DyEO Today
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	28201401005-GAYATRI HIGH SCHOOL	1	13	0	13	0	0	0	0	0
2	28201401307-KASTURIBA GANDHI BALIKALA	1	37	0	37	0	0	0	0	0
3	28201401002-MPUPS URDU CHAPADU	1	17	0	17	0	0	0	0	0
4	28201401505-SRI SWAMI	1	34	0	34	0	0	0	0	0

Figure 73: School Level Details



## **15. CHANGE MANAGEMENT PROCEDURES**

This document is for usage by the Department of School Education team and shall be the basis for using of SSC NR 2019-20 Module. Any changes made to the requirements in future shall have to go through a formal change approval process, wherever necessary and shall not make any alterations without the permission of the client and the development team.